**NOISE MANAGEMENT PLAN**

**Event**

**Date**

1. **Event date, start and finish times and venue.**
2. **Include a diagram / sketch and details of stage and speaker location.**
3. **Provide proposed timings for emission of sound including:**
4. **Detail how compliance and sound levels will be monitored during the event.**
5. **Detail how the affected surrounding community will be notified of the event (e.g. letter / flier drop - to include the complaint line number, start/finish times, venue etc.).**
6. **Detail the complaint management procedures to be implemented (e.g. must have a constantly manned telephone number during the event for handling of complaints).**
7. **Detail the management methods that will be used to reduce noise impact on the surrounding community (for example – limiting use of base/low frequency sound, directions of speakers).**